PTO Board Meeting Agenda April 12, 2016 – 7:00pm

Daniel Wright Library

1. Call to Order

2. Approval of Minutes from February and March 2016 Meetings

3. Recording Secretary

a. Correspondence and Announcements

-End of the Year Reports due by May 10th

-Submit all requests for reimbursement & receipts by May 1st for completed events/programs; all May events submit by June 3rd

-Thank you to the PTO Board members who cleaned up the PTO Storage Unit on 4/7

b. Attendance Sheet

c. School Board Meeting sign-up

4. PTO Executive Committee Reports

a. President

i. Nominating Committee – proposed slate of 2016-17 Board Members

b. Treasurer

i. March 2016 Financial Statements

ii. Finance Committee – proposed 2016-17 budget

iii. Special Projects – Funding Proposal for 2015-16

c. Vice President

i. Volunteer Appreciation Week gifts

ii. Volunteer of the Year Award!

5. Administrative Reports

a. Scott Warren-Superintendent

b. Katie Reynolds – Assistant Superintendent for Curriculum & Instruction

c. Michelle Blackley – Principal, Daniel Wright Junior High School

d. Sandy Simon - School Board Member

6. Upcoming Events:

a. April Events

4/11: Directory Cover Contest initiated (deadline 5/6)

4/13: 3rd Grade World’s Fair

4/20 and 4/21: 3rd & 4th Grade Open Houses– PTO to promote 5K and sell raffle tickets

4/27: Administrative Assistant Appreciation Day

4/27: Karen Jacobsen & Lauren Bondy “Parenting Perspectives” at VAPL

4/29: Sprague Diabetes Walk

**b. May Events**

5/1: Registration Opens – Membership, $103 for 103, School Supplies and Volunteer Registration

5/2 – 5/6: Teacher Appreciation Week

5/4: 4th Grade State Fair

5/4: 4th Grade Parent Transition Mtg @ DW

5/5: 5th & 6th Grade Lighted Schoolhouse

5/5: Kindergarten Parent Orientation

5/6: School Nurse Appreciation Day

5/10: PTO Board Meeting at 12p at VAPL – light lunch included. This is the last meeting for 2015-16 board and an orientation for 2016-17 board.

5/16: Countdown to Stevenson event for 8th grade students & parents

5/17 – 5/20: 5th Grade Art Cart

5/19: NJHS Induction

5/20: Packet Pick-up for Run for D103 at DW 9a-12p and 3p-6p

5/21: Run for D103!

5/28: 8th Grade Graduation and Dance

7. New Business

8. Adjournment – Next Meeting Tuesday, May 12th at 12p at Vernon Area Public Library **– ANNEX (Please park towards back of parking lot to enter annex building)**