**PTO Board Meeting Agenda**

**May 14, 2013 – 12pm Half Day Library**

1. Call to Order and Attendance
2. Approval of Minutes from April 2013 Meeting
3. Welcome 2014/2015 Board - Introductions
4. Correspondence and Announcements
5. Administrative Reports
   1. Scott Warren - Superintendent
   2. Katie Reynolds – Executive Director of Curriculum & Instruction
   3. Anne Van Gerven - School Board Member
   4. Jill Mau– HD Principal
6. PTO Executive Committee Reports
   1. **Community Relations** 
      1. Welcome Committee
      2. Parent Education Committee
      3. Grant a Teacher's Wish
      4. Teacher Appreciation Week
   2. **Sprague Coordinators**
      1. Diabetes Walk
   3. **Half Day Coordinators**
      1. World's Fair
      2. State Fair
      3. HEPCo
   4. **Daniel Wright Coordinators**
      1. Art Cart
      2. Lighted School House
      3. 8th Grade Dance
      4. Health Events
   5. **Ways and Means**
      1. Run for the Fields
      2. $103 for 103
      3. Membership - Directory Cover Contest Voting
      4. School Supplies
      5. Spirit Wear
      6. DW Pizza Lunch
   6. **Cultural & Fine Arts** 
      1. ETAD
      2. School Assemblies
   7. **Communications**
      1. Google Docs/End of the Year Reports
      2. Retirement Cards Circulated
   8. **Vice President**
      1. LFF Update
      2. Music Booster Update
      3. Volunteer Registration Form
   9. **President**
      1. Transition Meetings
7. Standing Committees
   1. Links to Learning (PTO VP)
   2. Nominating Committee (PTO Pres)
   3. Executive Committee (PTO Pres)
   4. Finance Committee (PTO Treasurer)
   5. Legislative Committee (PTO VP)
   6. Volunteer of the Year Committee (PTO VP)
8. Unfinished Business
9. New Business - Welcome to the new board! All policies, handbooks, Google doc instructions and new meeting schedule will be distributed in early August and posted on the PTO website.
10. Adjournment – Final Meeting - Have a great summer!