**GENERAL PTO VOLUNTEER OPPORTUNITIES**

**PTO BOOK FAIR** **(November)**

PTO Fall Book Fair, held at all three schools during Parent Teacher Conferences, is a spirited celebration of District 103, its students and reading! As a volunteer, you might assist at the start of the school year with the planning process and publicity (making/hanging posters) or simply helping on the day of the event by welcoming families, helping students find the books of their choices and assisting parents in purchasing the carefully chosen items.

**PTO 5K RUN/WALK (May)**

Help with this great annual PTO fundraiser. It is a fun event to share with your friends and family while raising money to benefit our schools and instill a love of exercise in our children.

**PTO HOSPITALITY**

There are many opportunities throughout the year to connect with our community including, parents, teachers, administration and the local community at large when volunteering for the Hospitality committee.  Some examples are family events for Kindergarten through 4th grade including the Back to School Bash in early Fall, Boo Bash in late Fall and 8th Grade Graduation. This committee also assists with Kindergarten Bus Orientation, Custodian, and Administrative Assistant Appreciation. This is a “warm fuzzy” committee, dedicated to connecting with the school community and showing appreciation for our D103 staff and administration!

**PTO HEALTH AND SAFETY**

Help with the 5th and 8th grade programs – Guys’ Night Out and/or Girls' Night Out! These wonderful programs foster communication about difficult subjects like hygiene, body changes, respecting others, the importance of communicating with your parents (5th grade), and the transition to high school, dating, peer pressure and sexuality (8th grade). These are very important topics that the speakers will help parents to broach with their pre-teens as they enter crucial times in their lives. Help us continue to make these programs successful.

**PARENT EDUCATION (a few times during the year)**

Assist with coordinating and/or executing Parent Education events!

**PTO SPIRIT WEAR**

Help sort and distribute Spirit Wear in late Summer/ early Fall.

**PTO WELCOME COMMITTEE - GENERAL**

Help reach out to families that are new to the district.   Assist in our Volunteer Fair in early fall and answering questions about the district and PTO. Assist with making follow up phone calls to new families.

**PICTURE DAY VOLUNTEERS (Fall**)

Volunteers assist the photographers and students (approximately one hour) in October. Help our little ones smile their best smile for the camera by being there as a supportive chaperone!

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**VOLUNTEER OPPORTUNITIES AT SPRAGUE**

**SPRAGUE ROOM PARENTS (all year)**

As a room parent volunteer, you will assist your child’s teacher with classroom parties and field trips. You will be responsible for recruiting parent volunteers for field trips (including Rivershire) and facilitating the Halloween Party, December Holiday Party, and the End of the Year Celebration. We will solicit grade level volunteers from the room parents to help manage party fund, coordinate party supplies and activities across the classes. For the parties, room parents will be supplied a Party Handbook which includes a party template by grade level for each holiday party.  Room parent selection will be made at the end of the summer/beginning of school year when class lists have been released. A room parent orientation meeting will be held during the start of the school year.  This is a fantastic way to really develop a relationship with your child’s teacher and class parents!

**SPRAGUE LIBRARY AIDES (all year)**

As a Library volunteer at Sprague, you will assist the Library staff one hour per week by shelving books. Volunteers may also assist students to find books or information. We work to coordinate your time slot with your child’s class. Job sharing (every other week) is an option. A training program will be provided before the program begins. This is a nice, quiet way to get into the school and see your child!

**SPRAGUE AUTHOR VISITS (2-3 times a year)**

Volunteers will assist in the preparation, book sales and visit of a children’s author.  It’s a great opportunity to witness children excited about books!

**SPRAGUE** **GAME NIGHT (winter)**

Assist with organizing this social event for students and their parents on a cold wintry evening, when we all suffer from cabin fever and want to get together with D103 families!

**SPRAGUE KIDS DAY OUT (March)**

During one of District's Days off, PTO throws a party for our Sprague students, so that they can get together with their school friends for two hours of fun and socializing! We need parents to help welcome the families and assist the day of the event.

**SPRAGUE TEACHER APPRECIATION WEEK (May)**

Help plan this special week in May and/or volunteer during that week to help our kids show sincere appreciation for their Sprague teachers by helping execute fun and meaningful activities each day.

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**VOLUNTEER OPPORTUNITIES AT HALF DAY**

﻿**HALF DAY ROOM PARENTS (ALL YEAR)**

As a room parent volunteer, you will assist your child’s teacher with classroom parties and field trips.  You will be responsible for recruiting parent volunteers for field trips, facilitating the Halloween Party, and either the 3rd grade Holiday Pancake Breakfast or 4th grade Holiday Party. We will solicit grade level volunteers from the room parents to help manage party fund, coordinate party supplies and activities across the classes. For the parties, room parents will be supplied a Party Handbook which includes a party template by grade level for each holiday party. Room parent selection will be made at the end of the summer/beginning of school year when class lists have been released. A room parent orientation meeting with is held during the start of the school year. This is a fantastic way to really develop a relationship with your child’s teacher and class parents!

**HALF DAY 5TH GRADE FRACTION CAFE (January)**

Help make Math FUN with this half-day program in the spring. Some fifth grade parents are needed to help shop and prepare fruit and other ingredients, but most who volunteer for this committee will spend half a day helping teachers and students with the planned math activities. Volunteering for the 5th grade fraction café is a great way to witness and participate in fun classroom collaboration between PTO and our teachers.

**HALF DAY 5TH GRADE COLONIAL DAY (February**)

Help the 5th grade students learn about the Early American colonies, their people, and contributions through a one-day, hands-on extravaganza. Students will be able to: make their own candles, create craft paper quilling designs, use a quill and ink, make a design by punching tin, make butter and much more. We need lots of parents to help run stations!

**EXPLORE THE ARTS DAY (February)**

Explore the Arts Day is an annual, one-day event held in the spring. Students have the opportunity to learn and perform an artistic activity – whether it is in art, music, drama, or another genre.  The most important assistance needed is on the day of the event to lend a hand to the presenters and students. (No artistic ability is required!)  You can also volunteer to be a Presenter that day!  We are always looking for parents with a specific creative talent or craft to come in and share their knowledge with our students.

**3rd GRADE CHICAGO WORLD'S FAIR (APRIL)**

Students get the opportunity to attend a scaled-down simulation of Chicago's World Fair - World’s Columbian Exposition of 1892, thanks to PTO volunteers like you.  A few of you will be asked to help plan and coordinate the different "buildings" that were setup for the Fair.  But mainly, volunteers are needed on the “day of” the event to help run the buildings, photograph the event, share cultural background and man the Midway. You will definitely want to be a part of this event. (March-April)

**4th GRADE ILLINOIS STATE FAIR (MAY)**

The Illinois State Fair comes to the 4th Grade every year, thanks to PTO volunteers like you.  Volunteers help set up interactive booths, exhibits and information which helps bring their Illinois State unit of study to life!  The booths will focus on the manufacturing, recreational, government and agricultural resources of Illinois.  Assistance is needed to set up, guide the students through the fair booths, and clean up. Also, there’s an opportunity to work in the classrooms at the school that week to supervise Illinois related crafts, activities and games that week.  EVERYONE ENJOYS A STATE FAIR!!  This event is held in early May, with preparations beginning in late March.

**HALF DAY TEACHER APPRECIATION WEEK (MAY)**

Help plan this special week in May and/or volunteer during that week to help our kids show sincere appreciation for their Half Day teachers by helping execute fun and meaningful activities each day.

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**VOLUNTEER OPPORTUNITIES AT DW**

**GRADE LEVEL COORDINATOR (all year)**

This is a supportive volunteer position to help your child’s teachers when they need it.  6th, 7th, and 8th grade Grade Level Coordinators are a small team who will be asked to contact parents only as needs arise, including possibly recruiting chaperones for a field trip, or help with an annual end-of-year grade level event, like 6th grade Spring Fling Sports Day, 7th grade hosting the graduation reception, and 8th grade Banner Picnic Day. Other “sweet” opportunities for involvement include passing out candy during lunch on Halloween, on the last day before Winter Break, and Valentine’s Day.  This is a job that helps you get to know your child’s teachers, peers and other parents at grade levels that don’t offer as many opportunities to do so!

**6th GRADE DANCE LESSONS CHAPERONE (JANUARY/FEBRUARY)**

As a Dance Committee volunteer, you will chaperone social dance lessons for 6th grade boys and girls on Friday nights in January or February. Duties consist of helping students sign in at the beginning of the lesson and waiting until all students are picked up at the end of the lesson.  This volunteer shift is a unique window of opportunity to watch how 6th graders handles themselves in a formal, social setting that involves the opposite gender!   It’s heart-warming and fascinating all at the same time.

**DW LIBRARY AIDE (FLEXIBLE DAYS)**

Assist the library staff with shelving books one day each week (approximately two hours) throughout the school year.  You can volunteer weekly or less often if you prefer.  You might also occasionally be asked to help with a bigger project, like moving sections.

**PTO/D103 Music Boosters PIZZA LUNCH VOLUNTEERS (flexible days)**

Wednesday pizza lunch is a fundraiser for D103 Music Boosters AND PTO.  You would be one of parent volunteers who serve pizza to DW students between 11 am and 1 pm in one of two convenient shifts.  This is a great opportunity to observe the lunchroom social scene of every grade level and hang out with other parents. You will be able to pick your preferred date and time.

**FRONT OFFICE DESK ASSISTANCE (FLEXIBLE DAYS)**

Help cover the front desk for shifts during the school day. Parents will sign up for shifts to help answer the DW front office phone, run items to students that have been dropped off, and help make copies, among other small tasks.  Work as frequently as you’d like or as occasionally as your schedule permits.  It’s a great way to feel a part of your school community.

**6th GRADE LIGHTED SCHOOLHOUSE (WINTER AND SPRING)**

Volunteers are needed to chaperone two Lighted Schoolhouses after school parties, held on Friday afternoons.  This is a fun event for the students, taking place after regular school hours. The students will be able to experience school in a social setting, developing interpersonal skills while having a great time. There are open gyms with organized games and a DJ. The program is for the 6th graders from 2:30 p.m. to 4:00 p.m.

**6th GRADE SPRING FLING SPORTS DAY VOLUNTEERS (MAY)**

Volunteer to take a shift to chaperone and assist in this fun end of year outdoor fun and games celebration for our 6th graders!

**DW TEACHER APPRECIATION WEEK (MAY)**

Help plan this special week in May and/or volunteer during that week to help our kids show sincere appreciation for their Daniel Wright teachers by helping execute fun and meaningful activities each day.

**8th GRADE GRADUATION AND DANCE COMMITTEE (MAY/JUNE)**

Graduating from D103 is a big deal!  Eighth grade parent volunteers (3 or 4 persons) are needed to help with FOUR projects:  1) Baby Wall of photos to go up at Daniel Wright school hallway in April/May; 2) Video montage  (DVD) containing kindergarten photos, current photos and video of the dance & graduation ceremony to be distributed to all graduates; 3) Coordinate 8th grade class gift to Daniel Wright school by gathering suggestions and coordinating 8th graders' vote; and most importantly, the biggest project, 4) **8th grade graduation dance**, held at the end of the school year.  The dance traditionally also includes a fun invitation assembly or hand-delivery in April.  Planning begins late fall and continues in the spring, with the bulk of the efforts executed in late spring and end of school year.