PTO Board Meeting Agenda

November 5, 2013 – 12:00 p.m. Sprague Library

1. **Call to Order and Attendance**
2. **Approval of Minutes from October 2013 Meeting**
3. **Correspondence and Announcements**
4. **Administrative Reports**
   1. Katie Reynolds – Assistant Superintendent of Curriculum & Instruction
   2. Christy Adler – Sprague Principal
   3. Anne Van Gerven- School Board Member
5. **PTO Executive Committee Reports**
   1. President
      1. Gaga Pit at DW
      2. Book Fair December 7th
      3. Business Cards
   2. **Vice President**
      1. LFF Update
      2. D103 Music Boosters Update
      3. Teacher Appreciation
   3. **Treasurer**
      1. September/October Financials
      2. Coordinator Tracking – Budget vs. Actual
   4. **Secretary/Communications**
      1. 103 Monthly Submission for December (due 11/15 – VP )
   5. **Ways and Means**
      1. Premier PTO Sponsors
      2. $103 for 103
      3. Membership
      4. Book Fair
      5. School Supplies
      6. Spirit Wear
      7. Run for the Fields/5K
      8. DW Pizza Lunch
      9. Camp Fair
6. **Board Member Updates**
   1. **Community Relations** 
      1. Welcome Committee
      2. Parent Education
      3. Boo Bash
      4. Grant a Teachers’ Wish
   2. **Cultural & Fine Arts**
   3. **Daniel Wright Coordinators**
      1. Colonial Days
      2. Fraction Café
      3. Art Cart
      4. Lighted Schoolhouse
      5. Dance Lessons
      6. 8th Grade Dance
      7. Health Events
   4. **Half Day Coordinators**
      1. World’s Fair
      2. State Fair
      3. HEPCo
   5. **Sprague Coordinators**
      1. Native American Feast
      2. Pilgrim Simulation
7. **Standing Committees**
   1. Links to Learning (PTO Vice President)
   2. Nominating Committee (PTO Pres)
   3. Executive Committee (PRO PRes0
   4. Finance Committee (PTO Treasurer)
   5. Legislative Committee (PTO VP)
   6. Volunteer of the Year Committee (PTO VP)
8. **Unfinished Business**
9. Adjournment – Next Meeting Tuesday, December 10 at 12:00 in **Sprague Library**